

**Monthly Update Report Data (sheet 1 of 2) Version 1.0**

Reporting OIG:	Department of State
Month Ending Date:	04/30/2009
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**Recovery Act Funds Used on Recovery Act Activity**

No.	Program Source/ Treasury Account Symbol: Agency Code	Program Source/Treasury Account Symbol: Account Code	Total Funding	Total Obligations	Total Gross Outlays
	19	0530	\$2,000,000	\$0	\$0
	19	0530	\$2,000,000	\$0	\$0

**Non-Recovery Act Funds Used on Recovery Act Activity**

	Program Source/ Treasury Account Symbol: Agency Code	Program Source/Treasury Account Symbol: Account Code	Total Funding	Total Obligations	Total Gross Outlays
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

**Monthly Update Report Data (sheet 2 of 2)**

Reporting OIG:	Department of State
Month Ending Date:	3/31/2009

**Recovery Act Funds Used on Recovery Act Activity**

No.	Short bulleted list of the major actions taken to date	Short bulleted list of the major planned actions
1	Coordination meeting with IG community on ARRA funding ov	Complete planning consultations with Department
2	Coordination meeting between GAO and IG community on AR	Submit draft oversight plan to OMB
3	Meetings/discussion with Department (A Bureau) on oversigh	Submit final oversight plan to OMB and Congress
4	Discussions with GSA/OIG on tracking/oversight of constructi	Initiate planned reviews/activities
5	Provided background information, best practices, on grant cor	Coordinate with Department/GSA/IG Community re: tracking o
6	Responded to request from Rep. Daniel Issa on OIG oversigh	Coordinate with Department/GSA/IG Community re:funding fo
7	Submitted obligation phasing plan	
8	Initiated inspection of ARRA activities by Office of Real Prop	
9	Met with IBWC officials on ARRA-funded projects and oversig	
10	Provided background information, best practices, investigativ	
11	Coordinated w/RATB on development of IG planning and rep	
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21		

**Non-Recovery Act Funds Used on Recovery Act Activity**

No.	Short bulleted list of the major actions taken to date	
1	Reviewed Recovery Act tracking software/resources	Update Hotline website and provide links to Department, IBWC
2		Update Hotline posters and distribute to Department, IBWC sta
3		Identify more cost-effective means for tracking Recover Act fur
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12		
13		
14		

**Office of Inspector General Activities and Accomplishments**

Audits/Inspections/Evaluations/Reviews Initiated	1	Audits/Inspections/Evaluations/Reviews Issued	
Investigations Initiated		Investigations Closed	
Complaints of Whistleblower Reprisal Initiated		Complaints of Whistleblower Reprisal Closed	

## Guidance Statement for Monthly Update Report to OMB

This spreadsheet provides the format to be used by the Office of Inspectors General in reporting monthly updates to OMB on funding activity relating to the Recovery Act oversight activities. The first worksheet (Monthly Update) is to report both Recovery Act funding and non-Recovery Act funding activity directly relating to Recovery Act operations. Information reported on this worksheet is overall summary level data and should be reported on a cumulative basis.

The second worksheet (Major Actions) reflects Recovery Act major actions, both taken to date and planned by the OIG. This worksheet is broken out into three major sections. Two sections are for reporting the Recovery Act major actions -- Recovery Act funding and non-Recovery Act funding. Examples of major actions could include items such as contracting, hiring, specified audits, developmental/educational programs, purchases, etc. The third section provides for the reporting of statistical accomplishments relating to Recovery Act work.